

WEBEX SMS

TEXT MESSAGING/SMS

Webex Desktop and Mobile

To install the messaging bot:

- Open the Webex App Hub, by clicking on the App Hub icon  from the Webex Desktop Application or by using the following link <https://apphub.webex.com/>.
- Log in using your Webex credentials.
- Search for, then click on, Tango Networks Enterprise Text Messaging-BusinessMessagingBot



- Select **Add Bot+**. 

- Choose **Direct message**



To initiate the first text to a new mobile number

- Using your Desktop or Mobile application, select the text messaging bot in the All or Direct tab from the Messaging menu.
- In the Message text box (bottom of screen), enter the 10-digit mobile number you wish to text, followed by a space, and message. For example,
8035551234 Hello. This is Susan from Company XYZ, messaging you about your order.
- Once the first message to a new recipient is sent, a new space will be created for that number. For all future messages to that mobile device, the Webex user will use the dedicated space created in the Spaces tab from the Messaging menu.
- The new space can be personalized by clicking on the #@sms at the top of the space.

For more help, please visit

<https://info.comporium.com/webex-help>